



APPLICATION INSTRUCTIONS

1. Read all applications materials carefully, including the program brochure which describes the curriculum, time commitment, tuition and sponsorship requirements. Please make sure that these requirements have been discussed with your family, employer and/or business partners.
2. Select two personal and two business associates and ask them to complete recommendation forms, excluding relatives. Type or print your name as well as their names and addresses on the form for each recommender. Urge their prompt completion and return of the recommendation form directly to the CARL office. Recommendations must be received by December 1st.
3. Complete the application form in type or print in black ink. Your responses to the essay questions should be typewritten on separate pages attached to the application.
4. Mail the completed application form with essay pages attached, directly to the CARL office on or before December 1st. A complete application includes the recommendation forms arriving separately.
5. Interviews with applicants will be scheduled at regional locations (if needed) after the December 1st due date. The CARL director will determine finalists based upon the recommendations of the regional interview committees. All applicants will be notified of the status of their application during this time period.
6. The leadership program requires that the successful applicant pay \$1,500.00 in tuition and arrange four \$250.00 local sponsorships for a total of \$2,500.00. \$500.00 from the participant and the four \$250.00 (total \$1,500.00) sponsorships must be deposited by the first seminar. Participants will pay the remaining balance of the required tuition in installments. Participants may utilize additional local sponsors, employer or business assistance with their tuition requirements.